

Charlotte LOCATELLI RUIZ

About me

I am a trilingual student (English, Spanish and French) in the MSc Fashion, Design and Luxury Management, with a professional experience in business development in the luxury sector, looking for an internship from June/July 2021 for 6 months.

Education

MSc Fashion, Design and Luxury Management (classes are delivered in English)
Grenoble Ecole de Management Grenoble, France / Since September 2020

Master's degree of Applied Foreign Languages, Law and Business (English-Spanish) Université Jean Moulin (Lyon 3) Grenoble, France / From September 2018 to July 2020

Dual degree of Law and Applied Foreign Languages (English-French-Spanish)
Université Grenoble Alpes Grenoble, France / From September 2015 to July 2018

- Option Trilingual Business Lawyers

Professional Experience

International Marketplace Business Developer for France (luxury section) and Spain SPARTOO SAS Grenoble, France / From January 2020 to July 2020

- Develop and activate the network of professional merchants of Spartoo to contribute directly to its increase.
- Identify, prospect and get in touch with shops to propose our offer.
- Client support in the creation of their accounts, merchants tracking (competitive and sectorial analysis).
- Set up of business policy for the partners.
- Weekly check-up of the performance indicators and proposal of functional optimizations that tend to improve the merchants' experience.

Administrative and event assistant - Entrance juries and final oral exams Grenoble Ecole de Management Grenoble, France / From May 2019 to July 2019

- Ensure the prospecting, reminders and jury follows-up.
- Manage the website for the work-study, job and internship offers.

Event logistics assistant - Entrance juries and final oral exams Grenoble Ecole de Management Grenoble, France / From May 2018 to July 2018

- Prepare the files for each jury member and for the presidents.
- Register the jury members and make sure that they all have confirmed their participation.
- Welcome, inform and guide them.

Trainee in a law office Asesoria Altamira, Consultores y Asesores Elche, Spain / From June 2017 to July 2017

- Lecture of files.
- Find jurisprudence on "laleydigital360".
- Participate in trials.

Administrative assistant Agence d'intérim ELITT Hôtellerie et Restauration Grenoble, France / From July 2016 to August 2016

- Receive, advice and register the employees.
- Answer the telephone and e-mails.

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Skills

- Autonomous
- Business development
- Curious
- Dynamic
- Initiative-taking
- Intercultural communication
- Microsoft Office (Excel, PowerPoint and Word)
- Organizational skills
- Rigorous
- Teamwork

Languages

English Fluent

French Native language

Spanish Bilingual

Interests

Traveling One of my favourite travels was my English school exchange in 2012 in Puolanka (Finland).

TV shows and documentaries I like watching TV shows and documentaries in original version to develop my language skills and knowledge of the luxury industry.

Sport I like practising Pilates because it is a very challenging sport, so it requires lots of tenacity and to never give up. As for Zumba, it encompasses my love for music and social exchanges. So, it helps me to get rid of my shyness.

References

Floriane Pithoud - Spartoo SAS
f.pithoud@spartoo.com

Romain Bry - Grenoble Ecole de Management
romain.bry@grenoble-em.com

Eric Dunand - Agence d'intérim ELITT Hôtellerie et Restauration
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